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**TITLE:** Water/Sewer Worker I  
**DEPARTMENT:** Water/Sewer  
**REPORTS TO:** Water Superintendent  
**FLSA STATUS:** Non-Exempt  
**GRADE:** 3  
**SALARY:** \$10.68/hour - \$13.13/hour (DOQ)

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### **NATURE OF WORK**

Entry level to semi-skilled work in the operation of the water and sewage distribution system. Operates a variety of light and medium weight equipment and trucks utilized in construction, maintenance and repair activities; Performs a variety of semi-skilled tasks in maintenance of water and sewer distribution and collection systems.

### **ESSENTIAL JOB FUNCTIONS**

1. The Water/Wastewater Worker I will work to promote positive public relations at all time for the City of Alva.
2. Assists with maintaining the public works building and grounds in a clean, efficient and orderly state. Assist in major repairs and installation of new materials, supplies, machinery and/or equipment.
3. Fill out work order reports to include time, materials used, measurements, unusual features etc.
4. Install, maintain, remove, and repair water meters. Perform water taps, install service lines and meter boxes. Install and repair fire hydrants.
5. Turns water on and off for utility customers. Assist in investigating water/wastewater service complaints. Performs pressure checks and locate water/wastewater leaks. Assist with locating water/wastewater lines for construction purposes.
6. Operates trucks and construction power equipment such as backhoe, front end loader and other equipment in the construction, maintenance and repair of water and wastewater systems.
7. May be required to work nights, weekends and holidays for extended periods; may be required to perform duties as part of the City's recovery force during emergencies and disasters.
8. Employee may be required to work overtime, long hours and irregular shifts. May be required to serve as a member of the City's contingency response and recovery force during emergencies. May be required to perform duties not cited in the job description but related to emergency operations.
9. Performs other job-related duties as assigned.

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*Note: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.*

## **EDUCATION, TRAINING, AND EXPERIENCE REQUIRED**

High School education or GED

Must be able to read, comprehend and speak the English Language at a 10<sup>th</sup> grade level.

## **SUPERVISORY RESPONSIBILITY**

No supervisory responsibility required.

## **SPECIAL CERTIFICATES, REGISTRATIONS, LICENSES REQUIRED**

Must be able to obtain ODEQ Water and Sewer Maintenance Class D Certification within one (1) year of employment.

## **PHYSICAL/MENTAL REQUIREMENTS**

Must lift, walk and carry light to heavy equipment and other items on a frequent basis. Must be able to read gauges and have sufficient color vision to distinguish types of utility locating markers. Must be able to climb ladders, crawl across pipelines, lift or carry 50 pounds while climbing ladder or steep banks. Must be able to turn gate valves with a breaker bar if necessary, which could require 20 minutes of cranking. Occasionally will be required to lift man hole covers weighing in excess of 50 pounds several times a day.

## **ENVIRONMENTAL CONDITIONS AND SAFETY CONCERNS**

Major physical inconvenience or discomfort routinely present in the work situation. About 50-90% of the time the incumbent is outdoors, depending upon the assignment. Job requires the incumbent to be aware of and observe safe working procedures. Such hazards not limited to disease vectors, noxious odors, chemicals, or hazardous materials.

### **Equal Opportunity Employer**

The City of Alva affords equal employment opportunity to all individuals regardless of race, color, national origin, sex, religion, age, disability status or genetic information. Persons selected for employment into any position must pass a drug test. Some positions may require passing an alcohol test. Previous employment and any additional experience will be subject to verification prior to employment processing. A driver's license and driving record check will be conducted if driving is a job requirement. A post offer employment fit for duty test may be conducted prior to job placement.