

NOTICE OF MEETING

CEMETERY BOARD

Name of Municipal Public Body

TYPE OF MEETING

Regular Meeting [X] Cancelled Regular Meeting []
Special Meeting [] Rescheduled Regular Meeting []
Emergency Meeting [] Continued or Reconvened Meeting []

DATE

TIME

PLACE OF MEETING

Sept. 14, 2016

8:00 am

Cemetery Office

To be completed by person filing notice:

Name: Angelica Brady

Title: Administrative Assistant

Address: 415 4th

Alva, Oklahoma 73717

Phone: 580-327-1340



Filed in the Office of the Municipal Clerk at 2:15 am/pm on Sept. 12, 2016

Signed:

Angelica K. Brady
Administrative Assistant

ALVA MUNICIPAL CEMETERY
SEPTEMBER 14, 2016
REGULAR MEETING
8:00 AM
CEMETERY OFFICE BUILDING

As required by section 311, Title 25 of the Oklahoma State Statutes notice is hereby given that The Alva Municipal Cemetery Board will hold a Regular meeting on September 14, 2016 at 8:00am.

The place of the meeting will be: Alva Municipal Cemetery Office Building, Alva, Oklahoma, 73717.

AGENDA

The commission may discuss, vote to approve, vote to disapprove, table, or decide not to vote on any item on this agenda. The following is a list of the business to be conducted by the Alva Municipal Cemetery Board at the above mentioned meeting.

1. CALL TO ORDER.
2. ROLL CALL AND DETERMINTAION OF A QUORUM.
3. APPROVAL OF MINUTES OF MEETING HELD MARCH 9, 2015.
4. DISCUSSION AND ACTION TO ELECT A CHAIRMAN FOR THE CEMETERY BOARD.
5. DISCUSSION AND ACTION TO ELECT A VICE-CHAIRPERSON FOR THE CEMETERY BOARD.
6. DISCUSS AND ACTION ON ACCEPTING THE DONATION OF A PAVILION FROM ARDEN CHAFFEE IN THE AMOUNT OF \$9,600.00.
7. DISCUSS AND ACTION ON THE DEVELOPMENT OF A VETERAN'S MEMORIAL MASTER PLAN.
8. DISCUSS AND ACTION ON MAKING APPLICATION TO THE AVLA TOURISM TAX COMMITTEE FOR CEMETERY STREET REPAIR.
9. DISCUSS AND ACTION ON A REQUEST TO FLY A MIA/POW FLAG DURING CERTAIN EVENTS.
10. FINANCIAL REPORT.
11. SEXTON REPORT.
12. MANAGERS REPORT.
13. REMARKS AND INQUIRES BY CITIZENS.
14. ADJOURN.

Notice: The agenda for the Alva Municipal Cemetery Meeting scheduled for Wednesday, September 14, 2016, was posted in prominent public view at Alva City Hall on or before 5:00pm, Monday, September 12, 2016, in accordance with the Oklahoma Open Meeting Act.