



## CITY OF ALVA

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# MEMORANDUM

Date June 19, 2017  
To: The Honorable Mayor and Council Members  
From: Joe Don Dunham, City Business Manager *Will*  
Subject: Manager's Report

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### **BJCC Cost Increases and Contract Changes**

During a recent meeting with BJCC concerning the PPWP Work Program, they informed us that prices were going to increase from \$2.00/day/offender (an estimated \$40.25\month\offender) to \$120.00/month/offender. The City normally gets between 8 – 12 offenders per day, so this cost is estimated to increase from approximately \$354.00/month to \$1,440/month.

Currently, we are only being charged for offenders when they are utilized, so when BJCC restricts offenders or confines them to the barracks we are not charged for the offender. In the future, we will be charged regardless if they are utilized by the City or not.

It is also my understanding, that the Alva Hospital Authority will no longer be able to get offenders unless it is through the City of Alva. The Oklahoma Department of Corrections has ruled only Counties, Municipalities and School Districts will be able to participate in the PPWP Work Program. Since the City of Alva is the beneficiary of AHA, they will be able to participate in this program through us. The City of Alva will officially be entity checking the offenders out, then the AHA will come pick them up from us. The City of Alva will be billed for these offenders, so the City will need to bill AHA for the offenders used.

### **Sanitation Department**

The City of Alva is currently experiencing some timeliness difficulties. The City is one driver short, due to personnel issues a driver has been moved to the back of the truck and Staff is currently searching for a qualified CDL Class B (minimum) employee. The driver was demoted to the back of the truck instead of terminated because we have an employee in this position quitting in a couple of weeks. Because we will only have two trucks running, instead of three, it will slow the routes down slightly but we will be keeping with the same day pickup schedule. I anticipate having this issue resolved within two to three weeks to get things back to normal.

### **Siren Testing**

On Monday June 5<sup>th</sup> the City of Alva operated the storm siren notification system as a test of the system. The results of this test are as follows:

- Of the 2,012 residents who are signed up for the Blackboard Connect system, 1,236 were reached either by phone, email or text message. This is a 61% call completion ratio.

- The siren at Bud Rose Park operated normally.
- The siren at Oklahoma Blvd. and Lane operated normally.
- The siren in the alley between College and 5<sup>th</sup> street on Church Street operated normally.
- The siren at Young Street and Thunderbird Road did not operate. This siren had been identified as defective during a previous test was down for repairs. It has since been returned to Alva in put back into service.
- The siren in the alley between Church and Locust on 13<sup>th</sup> street operated normally.
- The siren at West Lake Drive was down at the time of the test and is still in the process of being repaired.

The City of Alva has received a surplus siren from Woodward, Oklahoma and is in the process of placing this siren in an area of low coverage. Please remember the City of Alva's storm notification system is in place to aid you should a storm be present, but should not be your primary form of storm notification. During bad weather please be weather aware.

### **ARC Shade Structures**

The Alva Economic Development Authority/City of Alva is currently advertising for sealed bids on the construction of shade structures around the softball and baseball pods. The first ad and bid packets were mailed on April 4<sup>th</sup> and the bids are scheduled to be opened on April 26<sup>th</sup>.

### **Burn Building Grant**

The Fire Department has unofficial notification of a \$200,000 grant award from Share Trust for the construction of a new burn building. The total cost of this building will be approximately \$250,000. SandRidge is donating approximately \$16,500 worth of pipe to be used for fencing and others are also donating time and equipment. I have committed the Street Department to help with the construction of a concrete pad for this two-story building. Except for the little of bit of time and labor the City of Alva will have no direct costs in relationship to this construction. When this building is complete, the City of Alva will be able to hold regional trainings, ensure all of the City of Alva Firefighters and volunteers are Firefighter I certified, and give the area firefighters some real life experience when it comes to fire fighting and some of the scenarios they may face in the future, such as entrapment.

### **Updating Customer Service Policies**

One of the OWRB loan requirements is to have customer service policies which deal with hardship, cutoff, and resumption of service which is adopted by the City Council/AUA Trustees. We currently do not address this, and quite frankly what we have in place needs to be updated. I have obtained a recommendation from ODEQ. Staff is currently also reviewing this document to determine what we may recommend for final adoption.